



AGENDA

FINANCE MANAGEMENT SUBCOMMITTEE

Friday, February 21, 2024

5:00 PM Pacific Time (US and Canada)

Pittsburg City Hall
First Floor Conference Room, 4B
65 Civic Avenue
Pittsburg, CA 94565

Subcommittee Members

Jelani Killings, Mayor
Dionne Adams, Vice Mayor

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- 1. Public Comment on Non-Agenda Items**
 - 2. FY 25/26 Proposed Goals**
Staff will provide the Subcommittee with an overview of the FY 25/26 Proposed Goals A2.1, B3.1 and B3.2. *Subcommittee feedback requested.*
 - 3. FY 24/25 Goals Update**
Staff will provide the Subcommittee with an update related to the City of Pittsburg's FY 24/25 Goals. *Subcommittee feedback requested.*
 - 4. Grants Update: Community Services**
Staff will provide an update on current and potential grants managed by Community Services. *Subcommittee feedback requested.*
 - 5. Special Revenues Update**
Staff will provide an update on Special Revenues. *Subcommittee feedback requested.*
 - 6. Credit Card Processing Fees**
Staff will provide an overview of potential options to recover costs related to processing credit card payments through Accela. *Subcommittee feedback requested.*
 - 7. Subcommittee and Staff Reports or Remarks**
 - 8. Adjournment**



MEMORANDUM

Date: February 21, 2025
To: Finance Management Subcommittee
From: Paul Rodrigues, Director of Finance
Re: **Agenda Item No. 2: FY 25/26 Proposed Goals A2.1, B3.1 and B3.2**

Item No. 2: FY 25/26 Proposed Goals A2.1, B3.1 and B3.2

Staff will provide the Subcommittee with an overview of the FY 25/26 Proposed Goals A2.1, B3.1 and B3.2 as discussed at the City Goals Workshop.

Staff will present a brief presentation highlighting the proposed Goals; A2.1, B3.1 and B3.2. *Subcommittee feedback is requested.*



MEMORANDUM

Date: February 21, 2025
To: Finance Management Subcommittee
From: Paul Rodrigues, Director of Finance
Re: **Agenda Item No. 3: FY 24/25 Goals Update**

Item No. 3: FY 24/25 Goals Update

Staff will provide the Subcommittee with an overview of the FY 24/25 Goals.



City of
Pittsburg
California

Community Services Department Grants Overview

Item 4

February 21, 2025



- The Community Services (CS) Department receives grant funding from two primary sources:
 - Community Development Block Grant (CDBG)
 - Federal funding from Department of Housing and Urban Development (HUD)
 - Permanent Local Housing Allocation (PLHA)
 - State funding from the Department of Housing and Community Development (HCD)



| Funding Years | Entitlement Amounts |
|---------------|---------------------|
| FY 2024/2025 | \$641,748 |
| FY 2023/2024 | \$619,585 |
| FY 2022/2023 | \$656,718 |
| FY 2021/2022 | \$626,788 |
| FY 2020/2021 | \$609,019 |

Project categories Funded:

- Public Services
- Economic Development
- Public Infrastructure
- Housing

CDBG – Programs/Projects Funded



- Loaves and Fishes
- Family Harvest Farms
- Healthy Hearts Institute
- St. Vincent DePaul RotoCare
- CoCoKids
- Renaissance Entrepreneurship Center
- Opportunity Junction
- City of Pittsburg – ADA Ramps/Sidewalks installation and Roadway Safety Improvement Projects
- Housing Rehabilitation Loans



| Funds Generated by Years | Amounts Generated |
|--------------------------|--------------------|
| CY 2019 | \$317,683 |
| CY 2020 | \$493,778 |
| CY 2021 | \$543,387 |
| CY 2022 | \$272,347 |
| CY 2023 | \$815,734 |
| TOTAL AWARD | \$2,442,929 |

PLHA – Project/Program Funded



- Purchase and rehabilitation of a house to lease to Housing Authority's Section 8 participants - \$630,657
- Fund a 3-year contract (FYs 24/25, 25/26, 26/27) with Coordinated Outreach Referral Engagement Program (CORE) - \$880,848



Questions?



MEMORANDUM

Date: February 21, 2025
To: Finance Management Subcommittee
Re: **Agenda Item No. 5: Special Revenues Update**

| American Rescue Plan Act (ARPA) | | Status |
|--|----------------------|------------------------------------|
| Total ARPA Funding | \$ 16,290,477 | |
| Revenue Replacement | | |
| Dream Courts | \$7,250,000 | Allocated, Reso. 24,14531 |
| Premier Fields | \$1,896,582 | Allocated, Reso. 24,14499 |
| Hotel Incentive (H2S) | \$479,733 | Allocated, Reso. 23-14341 |
| <i>Sports Tourism Subtotal*</i> | <i>\$9,646,582</i> | |
| Police EV Chargers at City Hall | \$85,143 | Allocated, Reso. 23-14272 |
| Fleet Study | \$88,542 | Allocated, Reso. 23-14229 |
| Citywide Storm Drain Trash Capture Devices | \$200,000 | Allocated, Reso. 24-14538 |
| Revenue Replacement Subtotal | \$10,000,000 | |
| Non-Revenue Replacement | | |
| Hotel Incentive (H2S) | \$20,267 | Allocated, Reso. 23-14341 |
| Frontage Road Trail | \$812,250 | Allocated, Reso 22-14220, 22-14223 |
| Hotel Grant (Courtyard) | \$579,425 | Allocated, Reso 23-14315 |
| Local Business Coaching ("Pittsburg Eats!") | \$200,000 | Allocated, Reso 23-14315 |
| Additional Local Business Coaching ("Pittsburg Eats!") | \$120,000 | Allocated, Reso 24-14499 |
| Reviving the Heart of Pittsburg Pride | \$388,000 | Allocated, Reso 23-14313 |
| Americana Park Bypass Channel | \$103,000 | Allocated, Reso 24-14453 |
| City Park Restroom | \$1,250,000 | Allocated, Reso 24-14499 |
| PD servers | \$749,308 | Allocated, Reso 24-14499 |
| Enterprise Allocated, Resource Planning/Server | \$2,068,227 | Allocated, Reso 24-14499 |
| Non-Revenue Replacement Subtotal | \$6,290,477 | |

*Subtotal includes \$20,267 non-Revenue Replacement allocation to hotel incentive.



| Measure M Surplus | | | | |
|---|---|---|---|---|
| | | | | Current Year |
| Annual Measure M Revenue | 2021-2022 Revenues Available in 2022-2023 | 2022-2023 Revenues Available in 2023-2024 | 2023-2024 Revenues Available in 2024-2025 | 2024-2025 Projected, Available in 2025-2026 |
| Budgeted Revenue | \$6,648,700 | \$6,446,244 | \$6,063,805 | \$6,340,000 |
| Carryover from Previous Year Surplus | \$0 | \$0 | \$8,774 | \$12,451 |
| Subtotal Revenue | \$6,648,700 | \$6,446,244 | \$6,072,579 | \$6,352,451 |
| Base Allocations | | | | |
| Economic Development Revenue Base | \$450,000 | \$450,000 | \$450,000 | \$450,000 |
| Police Revenue Base | \$2,850,000 | \$2,850,000 | \$2,850,000 | \$2,850,000 |
| Public Works Revenue Base | \$750,000 | \$750,000 | \$750,000 | \$1,250,000 |
| Recreation - Senior Center Revenue Base | \$425,000 | \$425,000 | \$425,000 | \$425,000 |
| Recreation - Youth Revenue Base | \$425,000 | \$425,000 | \$425,000 | \$425,000 |
| Subtotal Revenue Base Allocations | \$4,900,000 | \$4,900,000 | \$4,900,000 | \$5,400,000 |
| Measure M Revenue Annual Surplus + Previous Yr Carryover | \$1,748,700 | \$1,546,244 | \$1,172,579 | \$952,451 |
| Economic Dev: W Leland Traffic Signal | \$850,000 | \$0 | \$0 | \$0 |
| Economic Dev: 3rd Party Park Patrol | \$0 | \$200,000 | \$0 | \$0 |
| Public Works: Sidewalk Repair | \$0 | \$170,803 | \$100,000 | \$100,000 |
| Public Works: Skate Park Tree Removal | \$63,700 | \$0 | \$0 | \$0 |
| Public Works: Streetlight Data w CCTA | \$85,000 | \$0 | \$0 | \$0 |
| Public Works: BART Connectivity | \$0 | \$25,000 | \$0 | \$0 |
| Public Works: Loveridge Road Pavement | \$0 | \$25,000 | \$0 | \$0 |
| Public Works: Premier Fields | \$0 | \$0 | \$438,461 | \$0 |
| Public Works: Security Cameras | \$0 | \$300,000 | \$0 | \$0 |
| Public Works: Streets | \$0 | \$0 | \$500,000 | \$0 |
| Recreation: - Marina Center | \$750,000 | \$0 | \$0 | \$0 |
| Recreation: Library Hours | \$0 | \$121,667 | \$121,667 | \$121,667 |
| Recreation: Project 1751 - Youth Fund | \$0 | \$200,000 | \$0 | \$0 |
| Reserves | \$0 | \$200,000 | \$0 | \$0 |
| Recreation: Small World Park Train and Carousel | \$0 | \$295,000 | \$0 | \$0 |
| Subtotal | \$1,748,700 | \$1,537,470 | \$1,160,128 | \$221,667 |
| Balance | \$0 | \$8,774 | \$12,451 | \$730,784 |



| General Fund Surplus | | | | |
|---|--------------------|--------------------|--------------------|--------------------|
| | Current Year | | | |
| | FY 2021-2022 | FY 2022-2023 | FY 2023-2024 | FY 2024-2025 |
| <i>Starting Balance (Previous Year's Remaining Surplus)</i> | \$7,851,300 | \$7,018,300 | \$5,675,113 | \$1,058,813 |
| Revenues Applied | | | | |
| Use of FY 21/22 Surplus | \$0 | \$0 | \$0 | \$0 |
| Use of FY 22/23 Surplus | \$0 | \$0 | \$0 | \$0 |
| Use of FY 23/24 Surplus | \$0 | \$0 | \$0 | \$0 |
| Use of FY 24/25 Surplus | \$0 | \$0 | \$0 | \$0 |
| <i>Subtotal</i> | \$0 | \$0 | \$0 | \$0 |
| Total | \$7,851,300 | \$7,018,300 | \$5,675,113 | \$1,058,813 |
| EXPENDITURES | | | | |
| | FY 2021-2022 | FY 2022-2023 | FY 2023-2024 | FY 2024-2025 |
| Expenditures Allocated | | | | |
| Pavement | \$0 | \$0 | \$1,251,300 | \$0 |
| Skate Park | \$0 | \$435,187 | \$0 | \$0 |
| Public Art | \$0 | \$200,000 | \$0 | \$0 |
| Streetlight LED Replacement | \$0 | \$500,000 | \$0 | \$0 |
| Heart of Pittsburg Pride Trees | \$0 | \$62,000 | \$0 | \$0 |
| Police Activities League | \$0 | \$0 | \$0 | \$250,000 |
| City Entrances | \$0 | \$0 | \$250,000 | \$0 |
| Utility Box Art | \$0 | \$0 | \$0 | \$20,000 |
| Landscape Master Plan | \$0 | \$0 | \$1,500,000 | \$0 |
| Premier Fields | \$0 | \$0 | \$1,615,000 | \$557,000 |
| Uncommitted | \$0 | \$0 | \$0 | \$0 |
| <i>Subtotal Expenditures Allocated</i> | \$0 | \$1,197,187 | \$4,616,300 | \$827,000 |
| Additional Draws on General Fund Surplus | | | | |
| Kirker Pass Rd Resurfacing | \$233,000 | \$0 | \$0 | \$0 |
| Park Patrol Contract | \$250,000 | \$0 | \$0 | \$0 |
| Police Fencing | \$0 | \$0 | \$0 | \$0 |
| Police Evidence Room | \$350,000 | \$0 | \$0 | \$0 |
| Police Servers | \$0 | \$0 | \$0 | \$0 |
| Park Safety Trees | \$0 | \$30,000 | \$0 | \$0 |
| Library Hours | \$0 | \$116,000 | \$0 | \$0 |
| <i>Subtotal Additional Draws</i> | \$833,000 | \$146,000 | \$0 | \$0 |
| Total Expenditures | \$833,000 | \$1,343,187 | \$4,616,300 | \$827,000 |
| <i>Balance</i> | \$7,018,300 | \$5,675,113 | \$1,058,813 | \$231,813 |