



---

## AGENDA

### FINANCE MANAGEMENT SUBCOMMITTEE

**Friday, August 16, 2024**  
4:00 PM Pacific Time (US and Canada)

Pittsburg City Hall  
First Floor Conference Room, 4B  
65 Civic Avenue  
Pittsburg, CA 94565

#### **Subcommittee Members**

Juan Antonio Banales, Mayor  
Jelani Killings, Vice Mayor

- 
- 1. Public Comment on Non-Agenda Items**
  - 2. ARPA, General Fund Surplus, and Measure M Surplus**  
Staff will provide the Subcommittee with an update related to the City of Pittsburg's ARPA, General Fund and Measure M. *Subcommittee feedback requested.*
  - 3. Application for Various Grants**  
Staff is investigating pursuit of the following opportunities; Alternative Fuels / GHG Reduction and Climate Resilience at the Marina. *Subcommittee feedback requested.*
  - 4. 23-24 Budget Review, YTD through June 2024 and the 20-Year Forecast**  
Staff will provide the Subcommittee with an overview of the 2023-2024 Fiscal Year Budget YTD through June 2024. Staff will also share the 20-year forecasting tool with the Subcommittee. *Subcommittee feedback requested.*
  - 5. Discussion to Review the Measure M Oversight Committee Appointments**  
To be consistent with how appointments are made the various commissions, subcommittees, and committee, the City Council will be conducting interviews of interested applicants on 8/19/24 and the City Council will be appointing members to the Measure M Oversight Committee on 9/16/24.
  - 6. Graffiti Abatement Reimbursement**
  - 7. Subcommittee and Staff Reports or Remarks**
  - 8. Adjournment**



**MEMORANDUM**

**Date:** August 16, 2024  
**To:** Finance Management Subcommittee  
**Re:** **Agenda Item No. 2: Special Revenues Update**  
**Agenda Item No. 3: Application for Various Grants**

American Rescue Plan Act (ARPA)		Status
<b>Total ARPA Funding</b>		
	<b>\$ 16,290,477</b>	
<b>Revenue Replacement</b>		
Sports Tourism (Dream Courts, H2S, Prem. Fields)	\$9,592,811	Allocated, Reso. No. 23-14341
Police EV Chargers at City Hall	\$90,300	Allocated, Reso. No. 23-14272
Fleet Study	\$116,889	Allocated, Reso. No. 23-14229
Unassigned (Storm Drain)	\$200,000	Assign before 12/31/24
<b>Revenue Replacement Subtotal</b>		
	<b>\$10,000,000</b>	
<b>Non-Revenue Replacement</b>		
Frontage Road Trail	\$812,250	Allocated, Reso No. 22-14220, 22-14223
Hotel Grant (Courtyard)	\$599,000	Allocated, Reso No. 23-14315
Local Business Coaching ("Pittsburg Eats!")	\$200,000	Allocated, Reso No. 23-14315
Additional Local Business Coaching ("Pittsburg Eats!")	\$120,000	Allocated, Reso No. 21-14499
Reviving the Heart of Pittsburg Pride	\$388,000	Allocated, Reso No. 23-14313
Americana Park Bypass Channel	\$103,000	Allocated, Reso No. 24-14453
City Park Restroom	\$1,250,000	Allocated, Reso No. 21-14499
PD servers	\$750,000	Allocated, Reso No. 21-14499
Enterprise Allocated, Resource Planning/Server	\$2,068,227	Allocated, Reso No. 24-14499
<b>Non-Revenue Replacement Subtotal</b>		
	<b>\$6,290,477</b>	



<b>Measure M Surplus</b>				
				Current Year
<b>Annual Measure M Revenue</b>				
	<b>2021-2022 Rev Available in 2022- 2023</b>	<b>2022-2023 Rev Available in 2023- 2024</b>	<b>2023-2024 Est, Available in 2024- 2025</b>	<b>2024-2025 Available in 2025-2026</b>
Budgeted Revenue	\$6,648,700	\$6,446,244	\$6,051,354	\$6,340,000
Carryover from Previous Year Surplus	\$0	\$0	\$8,774	\$438,461
<i>Subtotal Revenue</i>	<i>\$6,648,700</i>	<i>\$6,446,244</i>	<i>\$6,060,128</i>	<i>\$6,778,461</i>
<b>Base Allocations</b>				
Economic Development Revenue Base	\$450,000	\$450,000	\$450,000	\$450,000
Police Revenue Base	\$2,850,000	\$2,850,000	\$2,850,000	\$2,850,000
Public Works Revenue Base	\$750,000	\$750,000	\$750,000	\$1,250,000
Recreation - Senior Center Revenue Base	\$425,000	\$425,000	\$425,000	\$425,000
Recreation - Youth Revenue Base	\$425,000	\$425,000	\$425,000	\$425,000
<i>Subtotal Revenue Base Allocations</i>	<i>\$4,900,000</i>	<i>\$4,900,000</i>	<i>\$4,900,000</i>	<i>\$5,400,000</i>
<b>Measure M Revenue Annual Surplus + Carryover</b>				
	<b>\$1,748,700</b>	<b>\$1,346,244</b>	<b>\$1,160,128</b>	<b>\$4,096,037</b>
Economic Dev: W Leland Traffic Signal	\$850,000	\$0	\$0	\$0
Economic Dev: 3rd Party Park Patrol	\$0	\$200,000	\$0	\$0
Public Works: Sidewalk Repair	\$0	\$170,803	\$100,000	\$0
Public Works: Skate Park Tree Removal	\$63,700	\$0	\$0	\$0
Public Works: Streetlight Data w CCTA	\$85,000	\$0	\$0	\$0
Public Works: BART Connectivity	\$0	\$25,000	\$0	\$0
Public Works: Loveridge Road Pavement	\$0	\$25,000	\$0	\$0
Public Works: Security Cameras	\$0	\$300,000	\$0	\$0
Public Works: Streets	\$0	\$0	\$500,000	\$0
Recreation: - Marina Center	\$750,000	\$0	\$0	\$0
Recreation: Library Hours	\$0	\$121,667	\$121,667	\$121,667
Recreation: Project 1751 - Youth Fund	\$0	\$200,000	\$0	\$0
Reserves	\$0	\$200,000	\$0	\$0
Recreation: Small World Park Train and Carousel	\$0	\$295,000	\$0	\$0
<i>Subtotal</i>	<i>\$1,748,700</i>	<i>\$1,537,470</i>	<i>\$721,667</i>	<i>\$121,667</i>
<i>Balance</i>	<i>\$0</i>	<i>\$8,774</i>	<i>\$438,461</i>	<i>\$1,256,794</i>



General Fund Surplus				
	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025 (Est)
<i>Starting Balance (Previous Year's Remaining Surplus)</i>	\$7,851,300	\$7,018,300	\$5,675,113	\$1,058,813
EXPENDITURES				
	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025 (Planned)
<b>Expenditures Allocated</b>				
Pavement	\$0	\$0	\$1,251,300	\$0
Skate Park	\$0	\$435,187	\$0	\$0
Public Art	\$0	\$200,000	\$0	\$0
Streetlight LED Replacement	\$0	\$500,000	\$0	\$0
Heart of Pittsburg Pride Trees	\$0	\$62,000	\$0	\$0
Police Activities League	\$0	\$0	\$0	\$250,000
City Entrances	\$0	\$0	\$250,000	
Utility Box Art	\$0	\$0	\$0	\$20,000
Landscape Master Plan	\$0	\$0	\$1,500,000	\$0
Premier Fields	\$0		\$1,615,000	\$0
Uncommitted	\$0	\$0	\$0	\$0
<i>Subtotal Expenditures Allocated</i>	\$0	\$1,197,187	\$4,616,300	\$270,000
<b>Additional Draws on General Fund Surplus</b>				
Kirker Pass Rd Resurfacing	\$233,000	\$0	\$0	\$0
Park Patrol Contract	\$250,000	\$0	\$0	\$0
Police Fencing	\$0	\$0	\$0	\$0
Police Evidence Room	\$350,000	\$0	\$0	\$0
Police Servers	\$0	\$0	\$0	\$0
Park Safety Trees (Heart of Pitts Pride)	\$0	\$30,000	\$0	\$0
Library Hours	\$0	\$116,000	\$0	\$0
<i>Subtotal Additional Draws</i>	<b>\$833,000</b>	\$146,000	\$0	\$0
<b>Total Expenditures</b>	<b>\$833,000</b>	<b>\$1,343,187</b>	<b>\$4,616,300</b>	<b>\$270,000</b>
<i>Balance</i>	\$7,018,300	\$5,675,113	\$1,058,813	\$788,813



### **Item No, 3: Application for Various Grants**

In 2024 the Environmental Services Division is pursuing a variety of sustainable community funding opportunities ranging from zero emission fuels projects to climate resiliency projects. With these potential grants, staff aims to accomplish currently unfunded projects like repair of the marina breakwaters and establishment of an alternative fuel vehicles hub. Staff is investigating pursuit of the following opportunities:

#### Alternative Fuels / GHG Reduction:

- United States Environmental Protection Agency Water Infrastructure Community Grant: \$959,752
- US Department of Transportation Charging and Fueling Infrastructure Grant: \$500,000 - \$15,000,000

#### Climate Resilience at the Marina:

- California Transportation Commission's Local Transportation Climate Adaptation Program Grant: \$50,000,000 maximum
- San Francisco Bay Restoration Authority Measure AA Grant: \$600,000 – \$6,000,000
- California Ocean Protection Council Senate Bill 1 Technical Assistance Program: \$200,000 - \$10,000,000
  - The state did not fund the Adaptation Planning Grant Program through Governor's Office of Planning and Research. The City therefore cannot partner with Contra Costa County on an application for this grant for development of A Resilient Shoreline Plan, as presented to this Subcommittee in July. The County was awarded OPC SB1 funds for the same purpose however and has invited the City to partner.



## MEMORANDUM

**Date:** August 16, 2024  
**To:** Finance Management Subcommittee  
**From:** Paul Rodrigues, Director of Finance  
**Re:** **Agenda Item No. #4 23-24 Budget Review, YTD through June 2024 and the 20-year Forecast**

---

### **Item No. 4: 23-24 Budget Review, YTD through June 2024 and the 20-year Forecast**

Staff will provide the Subcommittee with an overview of the 2023-2024 Fiscal Year Budget YTD through June 2024. Staff will also share the 20-year forecasting tool with the Subcommittee.

The Subcommittee has found this report to be helpful in identifying trends and items which require a closer examination to determine if budget adjustments are required. Many revenues and expenditures are received or expended on a consistent monthly basis, while other revenues and expenditures are received on an annual or quarterly basis.

Staff will present a brief presentation highlighting many of the City's funds and departments. *Subcommittee feedback is requested.*

---





## MEMORANDUM

**Date:** August 16, 2024  
**To:** Finance Management Subcommittee  
**From:** Paul Rodrigues, Finance Director  
**Re:** **Agenda Item No. 5: Discussion to Review the Measure M Oversight Committee Appointments**

---

### **Agenda Item No.5: Discussion to Review the Measure M Oversight Committee Appointments**

To be consistent with how appointments are made the various commissions, subcommittees, and committee, the City Council will be conducting interviews of interested applicants on 8/19/24 and the City Council will be appointing members to the Measure M Oversight Committee on 9/16/24.





City of  
**Pittsburg**  
California

Item No. 6

Graffiti Abatement Reimbursement  
Finance Management Subcommittee

August 16, 2024

# What's the City's policy?



Ordinance Municipal Code 18.82.050  
Property maintenance.

A. Each exterior of a building or other structure must be kept in a good state of repair and the exterior finish must be clean and well maintained.





# What is our current process?



Notification from residents, business owners, city staff

- Graffiti Hotline 925-252-6939
- GoRequest via the app

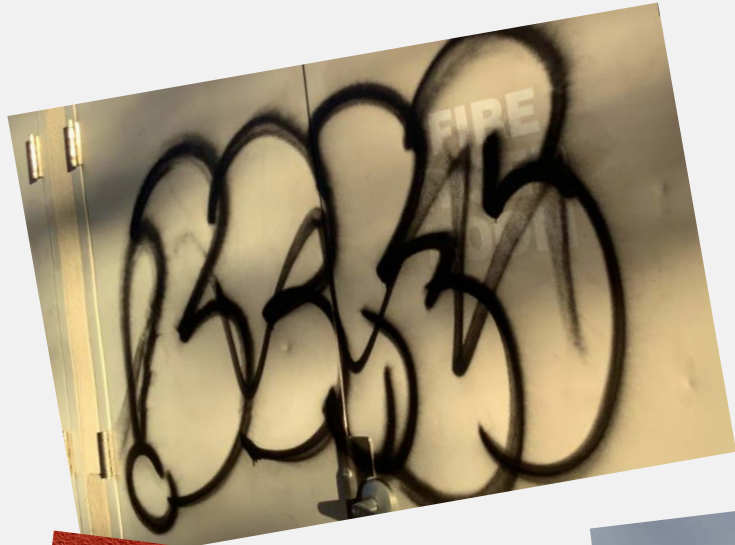
Public Works Graffiti Team is

- 1 full time employee
- 1 seasonal

Goal to resolve within 24 hours.



# The Workload



In 2023, Public Works staff responded to an estimated **135** incidents of graffiti on public property.



Time and materials \$239/hr.

Loss of over \$32,000 in unrecovered costs.

# Discussion Items



Should we establish cost recovery for graffiti abatement on private property?

